



BANKSIA PARK PRIMARY SCHOOL P & C ASSOCIATION

**General Meeting held on Monday 28 November 2016
In the Staff Room**

Attendees:

Giorgia Kloosterman, Martin Humphreys, Tami Bird, Keelie Gleeson, Kate Dobson, Nicole McMahon, Richard Jarvis, Sara Palmer, Hayley Clarke, Amanda Bell, Kirsten Holmes, Maggie Wilson.

Meeting opened 7.40 pm.

1. Welcome

Chairperson (Giorgia Kloosterman, President).

2. Apologies

Michael Bird, Louise Bond, Bianca Kohler, Clive Nightingall, Neil Bell, Rod Hill, Michelle Dunlop, Kristy Harris.

3. Confirmation of minutes of previous meeting

The minutes of the previous meeting held 17 October 2016 - distributed electronically.

Motion: Kirsten Holmes *Seconded:* Kate Dobson *Carried*

4. Business arising from previous minutes

Motion 1:

Quote re air conditioning for canteen has come in and the total cost is \$5,638.60.

Martin advised it is under a government contract and once installed there is no further maintenance. If there are problems the Ed Dpt is responsible.

Martin will put in the order now but doesn't anticipate the installation will be done until early next year.

Quotation attached for further information.

Motion: Giorgia Kloosterman *Seconded:* Kate Dobson *Carried*

5. Correspondence in

1. WACSSO newsletter
2. Brochure re track jackets

Motion: Giorgia Kloosterman *Seconded:* Kate Dobson *Carried*

6. Treasurer's Report

The Treasurer's report had been submitted electronically and distributed.

Notes/further advice from the report:

Giorgia noted (ref Neil) that around \$680 had been received for Entertainment Books and paid into the account.

Amanda Bell advised re the present BankWest accounts and that two new ING high interest accounts need to be opened which would attract interest of 2.75% instead of the present 1.3% from Bankwest.

Also to keep \$2,000 in the BankWest account and other funds to go the ING accounts.

3 signatories with identification to be posted into ING.

Canteen - cash flow neutral.

Motion that the Treasurer's report be adopted and that Banksia P and C open two new ING accounts - one for the band and one for the P & C.

Motion: Amanda Bell *Seconded:* Tami Bird *Carried*

7. Other Reports

1. President - read out by Giorgia
2. Principal
3. Events and Fundraising
4. WACCSO
5. School Council - read out by Tami
6. Canteen Committee

Motion: Giorgia Kloosterman *Seconded:* Keelie Gleeson *Carried*

8. General Business

1. A welcome to 2017 Banksia Park picnic/BBQ be hosted. Nicole mentioned there is a grant offered by City of Melville of \$250 but forms need to be tendered.

Date to be Friday 24th February 2017.

Nicole McMahon to organise - with assistance.

Motion: Giorgia Kloosterman *Seconded:* Nicole McMahon *Carried*

2. Giorgia Kloosterman put forward that the P & C sponsor Jacob Tasker who will be representing WA in Speed Skating and be awarded a scholarship of \$250 from funds set aside for this.

Further discussion regarding P & C scholarships. Giorgia to do a term of reference regarding how this is to be addressed and what should be covered i.e. State level sponsorship / representing W.A.

Motion: Giorgia Kloosterman *Seconded:* Richard/Kate *Carried*

9. Other Business

Nicole will note the date of the AGM in the next newsletter being 13 February 2017 and advertise that all positions for next year become available for election.

Tami mentioned an idea for a school fundraiser but this can be discussed next year.

10. Meeting closed at 8.35 pm

Next meeting is the AGM to be held Monday 13th February 2017 at 7.30 pm.